

Courses by date



June

- Customer Service Root Cause Analysis - Tue 9 Jun
- Introduction to Public Affairs and Lobbying - Wed 10 Jun
- Introduction to Project and Programme Management - Thu 11 Jun
- Preventing Sexual Harassment in the Workplace - Fri 12 Jun
- Strategic Planning - Tue 16 Jun
- Confidence and Assertiveness for Women in the Workplace - Thu 18 Jun
- AI Enabled Content Marketing - Tue 23 Jun
- Data Protection Impact Assessments - Thu 25 Jun
- AI for Business Leaders - Thu 25 Jun
- Fire Safety for Accountable Persons - Tue 30 Jun

July

- Influencing and Negotiation - Tue 7 Jul
- Neurodiversity in Higher Education - Tue 7 Jul
- Essential Complaint Handling - Wed 8 Jul
- Effective Report and Business Writing - Tue 14 Jul
- Improving Your Copywriting Skills - Wed 15 Jul
- Video Content for Social Media - Wed 15 Jul
- UK Parliament and Legislation - Thu 16 Jul
- Managing a Domestic Abuse Related Death Review - Thu 16 Jul
- Charity Governance Essentials - Tue 21 Jul
- Integrating AI into Project Management - Tue 21 Jul
- Freedom of Information (FOI) Requests and Exemptions - Wed 22 Jul

Enquire

0345 647 9000

learning@westminsterinsight.com

Book online at [westminsterinsight.com](https://www.westminsterinsight.com)

Prices start at £299 per delegate place. Group discounts available.



July (cont.)

Advanced Note Taking - Thu 23 Jul

Falls Prevention - Thu 23 Jul

Conducting Difficult Conversations - Thu 30 Jul

August

Stage 2 Complaints Investigations - Thu 6 Aug

Social Media for Recruitment - Fri 7 Aug

Supporting Vulnerable Customers - Wed 12 Aug

Charity Marketing Strategy - Wed 12 Aug

Content Planning for Social Media - Thu 13 Aug

Planning for Retirement - Wed 19 Aug

Managing Noise Complaints - Thu 20 Aug

AI Governance in the Workplace - Tue 25 Aug

Social Tenant Access to Information Requirements (STAIRS) - Wed 26 Aug

September

Temporary Accommodation - Tue 8 Sep

Data Protection Essentials - Wed 9 Sep

Handling Difficult People and Conflict - Thu 10 Sep

Recruiting Neurodivergent Talent - Mon 14 Sep

Data Visualisation - Wed 16 Sep

Thinking on the Spot - Thu 17 Sep

Stage 1 Complaint Handling - Tue 22 Sep

Crisis Communications - Thu 24 Sep

Microsoft Copilot for the Workplace - Tue 29 Sep

Introduction to Business Process Mapping - Wed 30 Sep

Social Media for the Public Sector - Wed 30 Sep



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October

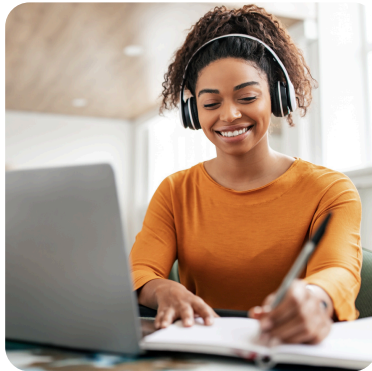
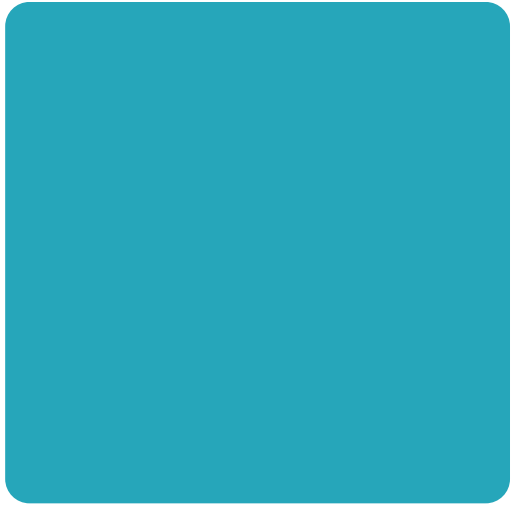
Conducting Effective Meetings - Thu 8 Oct
Handling Patient Complaints - Tue 13 Oct
Managing ASB Cases in Housing - Wed 14 Oct
Writing Effective Press Releases - Thu 15 Oct
Caldicott Guardian - Tue 20 Oct
Handling Difficult Customers - Wed 21 Oct
Better Regulation - Thu 22 Oct

November

Developing Policy - Thu 5 Nov



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